

MINUTES – DRAFT

General PTA Membership Meeting

June 8, 2017, 7pm

Mantua Elementary School

I. The meeting was called to order by Sam Leiber at 7:05 pm

Executive Board and Membership Attendees: Sam Leiber, Nicole Willis, Kristina Clarke, Chanda McCarthy, Dawn, Keene, Trina Rasmussen, Eva Orłowski, Kathy Phillips, Ali Ackerman, Susheela Ganesan, Helen Keil Losch, Daya Kugarajah, Amy Quigley and Kathleen Cashin

Administration and School Representatives: Jan-Marie Fernandez, Nick Rousos and Michelle Sullivan

II. Adoption of May 2017 Minutes – No objections; minutes approved as written

III. Reports

-President's Report

Sam Leiber

- Thanks for coming out to our volunteer reception and final meeting of the year
- Traffic Committee follow up – PTA, MCA and School Admin have worked together to address traffic issues. Letter sent to Fairfax County officials, consensus was that the right thing to do is to open the Horner Court w/ a gate during school drop off and pick up times. Work will continue over the summer to determine the future of the gate.
- Virginia PTA Advocacy update – bills that were advocated for by the PTA organization were voted on in the General Assembly, not all passed
- Movie Night update – great fun, positive feedback to schedule more movie nights in the future, next year PE teachers may do them as their Passion Project in coordination with the PTA. \$650 profit for SCA and Eco Team project
- Eco Team update – Commercial grade water fountain to be installed outside of the cafeteria that fills water bottles. Ms. Sullivan acknowledged for her work leading the Eco Team; school received the Bronze Award for their Eco Project, in just six months of work. Kids are aiming for gold next year!

-Treasurer's Report

Nicole Willis

Fundraisers

- Carnival/Spring Fling - \$2752.44 more Silent Auction payments have come through
- Donations - \$53.08
- Fundraising Partnerships - \$139.28 from the Amazon Click-Through program, \$19.95 from Amazon Smile, \$311.64 from Giant A+ Rewards, and \$18.71 from 4OurSchool
- Yearbook - \$30.00 more came in for cash purchases of the old yearbook

Hospitality & Appreciation Expenses

- Office Staff Appreciation - \$179.35 for their lunch/dinner
- Staff Recognition - \$47.43 was spent for the administration
- Teacher Appreciation - \$380.78 was spent toward the Teacher Appreciation Luncheon (over budget by almost \$131)

Insurance

- We paid \$398 for our annual insurance policy that covers us through next fiscal year.

Member Dues

- We received 3 new members since March 2017 – so we paid National, State, and Local PTAs a total of \$13.50 for our portion of those dues to them.

Programs & Events

- Basketball - \$586.60 was spent to purchase their trophies
- Garden & Landscaping – I created a new sub-account called “Eco Team” to show where we expensed the pre-approved \$300 grant to help pay for supplies for the Schoolyard Habitat (Ms. Sullivan’s Eco Team, near SACC). Also, per Kati Hesford, we used \$64.00 of the garden and landscaping budget to help with the last expenses for this new garden area.
- Parent Education - \$77.73 was used for foods during the events and paper for fliers
- Raccoon Runners - \$115.70 paid for additional t-shirts, party supplies, and snacks
- Sixth Grade Party – \$3715 has been deposited thus far, and another deposit was made today and not accounted for yet in the books. Also, we paid for the DJ and tshirts, totaling \$1567.00 in expenses so far. **Note: \$400 was moved to a new account named “Uncategorized Expense” to show where funds were spent in this fiscal year for the DJ for last year’s party, but the DJ lost the check and I had to reissue.

Teacher’s Fund Expense

- Used \$75.00 from this budget to pay for a pianist to accompany the Spring Concert – per a request from Mrs. Fernandez and Mrs. Aberle

Wish Fund

- Per AnnMarie Delvalle, the school needed to purchase an additional cart for the folding chairs. There was still money in the Wish Fund budget, so we paid \$195.99 for this additional cart.

Principal’s Wish List

- Per my calculations, we may have approximately \$30,000-\$31,000 to write out to the school to help cover expenses on their wish list at the end of the year.

This is after deducting:

- o \$6200 for DreamBox for next school year that needs to be paid now
- o \$400 (may be less) for field day expenses
- o \$100 (may be less) for Volunteer Appreciation expenses
- o \$250 (may be less) for MentorWorks expenses
- o Any other end of the year expenses not yet accounted for (Sixth Grade Party, Website, Gardens)

-Principals’ Report

Jan-Marie Fernandez

Events That Took Place:

- 5/9 FCPS Retirees We Honor You Ceremony, Kathleen Leonard and Linda Price
- 5/10 PTA Event: Restaurant Night at Banyan Tree Grill, 5-8pm
- 5/13 Raccoon Run 1 Mile Fun-Run & 5K
- 5/15 Hall and Jenkins classes field trip to Planetarium

- Ongoing Science Fair Projects on display
- 5/16-6/2 SOLs were administered
- 5/17 Woodson Pyramid Art Show – amazing art show, wonderful event
- 5/18 Strings Concert, 5th&6th Grades, 7pm
- 5/19 Reptiles Alive, 2nd Grade
- 5/20 School Yard Habitat Planting, incredible how much work was done in 5-6 hours and then there is a garden! Kids helped and really enjoyed it.
- 5/25 4th Grade Strings Concert, 7pm
- 5/26 5th Grade Medieval Man Presentation
- 5/26 Early Release
- 5/29 School Closed for Memorial Day Holiday
- 6/5 Awards ceremony for Eco Team
- 6/5-8 SOL Retakes
- 6/7 FCPS Honors Ceremony: Outstanding Teacher Award to Sheila Andersen and New Teacher Award for Kierianne Lupari
- 6/8 Family One Musical, 9:30am (technical difficulties but patient kids!)

Upcoming Events:

- 6/9 Retirement Party
- 6/9 6th Grade to Gettysburg
- 3rd Grade Ancient Cultures Festival
- Mentors coffee
- 6/13 Principals for the day – auction winners to join principals for duties and lunch
- 6/14 Field Days: 9:30am -12pm, 3rd & 4th Grade
1:00pm-3:30pm, 5th & 6th Grade
- 6/15 Field Days: 9:30am-12pm, K-2nd Grade
- 6/15 Spring Choral Concert and 6th Grade Musical, 7pm; performed in school the next day
- 6/19 Patrol and GMM Picnic, SCA Installation
- 6/20 Medieval Day, Woodson Graduation
- 6/22 6th Grade Awards and Party
- 6/23 Last Day of School, 2 Hour Early Release

Changes for next year:

- Emily Lewis is moving to CA and getting married
- Samantha Hartwell is moving to Special Education
- Reorganizing into four families with K, 1, 2 in each; 12 teachers; concept is to keep kids in the same family as best possible; hope to cut down on number of kids that have to move families. Current rate is at 50%.
- Melissa Loveday and Debbie Morrison will not teach multi age; second grade curriculum is more rigorous. Ms. Loveday will teach 2nd and Ms. Morrison will teach 1st. Flexible grouping is still possible.
- 1006 students enrolled as of today, staffing is tight for next year
- .5 added to class size in current FCPS budget
- 5th grade will have 4 AAP teachers and 4 general education teachers

- Ms. Kim was married over the weekend; Ms. Hansen, Mr. Bloch and Ms. De-La-Rigaudiere will get married this summer
- Ms. Jenkins moving to 4th grade
- Mr. Hong recently hired from another FCPS school for 6th grade
- 3 6th grade general education (as of now)
- Passion Projects – to be completed by staff members plus one professional development focus. Can create a project or sign on with a team member. For example, garden team done by Ms. Sullivan, wellness programs, reading projects, idea is to do something that makes you happy

Assistant Principal

Amy Alley (Given by Jan Marie Fernandez)

Testing news:

- SOL first attempts are complete
- SOL retakes are in progress
- SOL test scores will be in envelope with the progress report on the last day of school
- Jr. PALS (foreign language assessment) is finished – results also found in last day of school envelope
- K-2 DRA scores sent home on last day of school

Assistant Principal

Nick Rousos

- Kids enjoying the auction events, great pictures coming in from teacher breakfasts, ice cream outings and more
- Three students' artwork will be on display 7/11-8/30 at the US Department of Education. Katie Child, Juliana Genoble and Julie Victor to be honored at a ceremony
- Meeting with engineers for storm water treatment project in two weeks. Project shouldn't take play space away from kids when completed, not tearing up parking lot, contained b/w fenced black top and quad; part of larger stream clean up.
- School is closed this summer for that project and roof AC Unit

-1st Vice President for Programs

Dawn Keene

- Thank you to all volunteers who have contributed their time and efforts for our programs. Looking for feedback on programs that are working and some that may need changes, open to changes

-2nd Vice President for Fundraising/Membership

Chanda McCarthy

- Thank you to our volunteers. Terri is taking over the VP Fundraising position, capable hands. Open volunteer positions: Take Home Reading, Yearbook and Home Tours/Spring Fundraiser
- Food Drive (KCC)
- Movie night portion proceeds to go to KCC for gift cards for food drive,
- Get food drive on calendar for next year (after Memorial Day)

IV. Old Business

None

V. New Business

- Vote on PTA Executive Board Nominees for 2017-18

President: Sam Leiber, second term

VP Programs: Dawn Keene, second term

VP Fundraising: Terri Radziewski, first term

Treasurer: Nicole Willis, fourth term

Secretary: Trina Rasmussen, first term

All in favor, no opposed, no stand ups

- Principals' Wish List

\$14,126 Short throw projectors for K-2

\$11,360 32 new laptops for 6th grade 1:1 technology next year; successful in 5th grade this year

\$948.48 RAVO, a specialized reading program, especially helpful for ESOL, successfully used this year; wish to add an additional set

\$1,219 Reading Naturally subscription, work on fluency

\$1,540 Typing Club

\$29,193.48 Total

Agreed to carry over \$14,000 plus \$18,000 net = \$32,000 available

Movement to accept Wish List as proposed, all in favor; no opposed

- Ms. Sullivan – thank PTA and Eco School Team for the grant and hard work, kids took initiative and were able to make progress, thankful for PTA support and strong organization
- Amy Quigley – What is the status of the purple buddy bench? Hopefully will be in place by September, include a dedication ceremony and announcement to families. Obstacles include measurements, cement, and facilities work
- Fence installed on roof to prevent roof climbers
- Spelling Bee to be introduced by Susheela Ganesan; Vanessa Hall is Academic Competitions contact
- Dalia Palchik led a conversation about pyramid wide activities that may help support the mental health and suicide crisis; mental health issues not addressed due to cultural beliefs; extend conversation and support to the family level

VI. Announcements

Check out www.mantuapta.org and the Alert News for more information on what is happening at Mantua

VII. Meeting was adjourned at 8:22pm