

MINUTES – FINAL, APPROVED 11/16/16

General PTA Membership Meeting

October 13, 2016, 7pm

Mantua Elementary School

I. The meeting was called to order by Sam Leiber at 7:07pm

Executive Board and Membership Attendees: Nicole Willis, Kristina Clarke, Chanda McCarthy, Dawn Keene, Sam Leiber, Julie Middleton, Shannon Murphy, Kathy Phillips, Helen Keil-Losch, Laura Champe Mitchell, Terri Radziewski

Administration and School Representatives: Jan-Marie Fernandez, Nick Rousos, Janet Sottolano, Richard Deixler

II. Adoption of September 2016 Minutes – A motion was made and carried to approve the minutes as written

III. Reports

-President's Report

Sam Leiber

Welcome everyone! We held our Ice Cream Social last month - first successful fundraiser, all had a good time and it was a great success. Thank you!

Wish Fund – We would like to open the application period to accept applications for up to \$10,000 in grants for our 3rd annual Wish Fund. The PTA will accept and evaluate grant proposals from staff and parents for school related initiatives. A motion was made, seconded and approved to open the application period, no opposed.

Quick update on the PTA proposed legislation: we have received a few responses so far, hoping for more, voting is open until 10/28; Survey Monkey link is in the newsletter and on the website

-Treasurer's Report

Nicole Willis

It has been a busy month!

Fundraisers

- We have received \$700 for Sponsorship Ads for our directory
- Donations are at \$1831.46 thanks to many parents on MemberPlanet or through our dues collection envelopes
- The Ice Cream Social brought in \$2,369.54 after expenses
- We have at least four Sponsors for the Run for Rocky's raffle prizes:
 - Cathy Pongmalai of CP Real Investment is sponsoring \$1000 toward the t-shirts
 - Judy Wonus is sponsoring the Great Wolf Lodge stay for \$500
 - Sarah Harrington is sponsoring an iPad Mini with \$320
 - Merrifield Orthodontic for Nintendo
- We are seeing some donations coming in through the MemberPlanet Donation website for Run for Rocky. As of 10/12/16, online posts showed just over \$1000. We have purchased 1,100 t-shirts for the students to be distributed this week for \$4345 and we have purchased prizes for \$1231.05.

- Yearbooks were purchased over the summer, so we have \$218.00 from those and \$60 has been received for Yearbook Club fees. Do we need another line item for Yearbook Club fees and expenses?

Membership Dues

- \$3,658.24 received so far for membership dues. I'll need a compiled list soon to send our dues to Local, State, & National PTA's.

Programs & Events

- Basketball registrations were submitted and we're waiting on one more deposit. We've received \$10,587.20 and are expecting another \$2,178.20 for a total of \$12,765.40. Supplies were purchased in the amount of \$621.69 (balls, scorebooks, ball pumps).
- Various clubs have received their registration fees:
 - Chat 'n' Chew \$1,105.00
 - Drama Club \$7830 for CAST and \$360 for TECH
 - Kids Care Club \$270
 - Raccoon Runners \$1,820.00 (Cancelled for the boys group; will need to refund participants)
- We have reimbursed \$89.07 for Garden and Landscaping expenses for the courtyard and the front flower pots.
- We have written a check for \$250 for the Community Spirit Event "Pokemon Night" taking place on October 21st in the evening.

Staff Related Expenses

- The Welcome Checks were distributed to the teachers and IA's to help supplement their classroom supplies. We were thrilled to be able to write out 85 checks for a total of \$7,025.00. Thank you to Mrs. Fernandez for getting the staff list back so quickly!

Other

- Fundraiser Partnerships – added subcategories; will help us focus / target our publicity efforts.
- Learning Resources – also added subcategories to show where funds are distributed
- 990 Tax Form is completed and will be mailed tomorrow

-Principals' Report

Jan-Marie Fernandez

Welcome! Its October already!

Events That Took Place:

- Ice Cream Social
- Back To School Nights
- Take Home Reading Training
- 4 fire drills and 2 lockdown drills required in the month of September have been completed

Upcoming Events:

- 10/14- Run for Rocky Kickoff
- 10/15- Mantua will host Meaningful Watershed Educational Experience (MWEE) training through a grant to teach teachers about plants and effects on the watershed; will receive free rain garden for hosting the training session

- 10/17-21- Spirit Week and Custodian Appreciation Week
- 10/17- 4th grade field trip to National Symphony Orchestra
- 10/17- Bus safety training for Kindergarten, 3rd grade and patrols to handle evacuation procedures
- 10/19- 5th grade meeting for parents of children attending Camp Highroad overnight trip
- 10/21- Run for Rocky: 9:30-10:30 (3rd-4th grades)
10:30-11:30 (K-2nd grades)
11:30-12:30 (5th-6th grades)
- 10/21- Pokemon Card Trading and Game Night, PTA Family Fun
- 10/28- Spirit Parade at 2:15pm
- 11/1- 3rd grade to Hidden Pond (Clapp, De-La-Rigaudiere, Leonard & Lupari)
- 11/2- 4th grade to Jamestown
- 11/3- 3rd grade to Hidden Pond (Graap, Cruz and Sperapani)
- 11/4- 2 hour early release, end of quarter
- 11/7-8 School Closed; parent teacher conferences on Mon, Election Day on Tuesday, encouraging staff to complete most conferences on Monday to accommodate voting
- 11/9 and 11/15- Youth Mental Health First Aid Training, 5:30-9:30pm
- 11/10-11- 5th grade to Camp Highroad
- 11/11- PTA meeting? Likely to change to accommodate principals being out at Camp Highroad

Thanksgiving Luncheons: Per FCPS this may be the last year of luncheons; they are over budget and lose money on the meals. Luncheon to happen this year but likely be the last time. Tentative dates are 11/16-17.

Thirteen staff members completed training in CPR and child CPR; everyone is required to do an online version but it is great to do live and have practice on the dummy.

-Assistant Principal

Amy Alley (Given by Ms. Fernandez)

Testing news:

- 11/17-28- CogAT will be administered to all 2nd graders and select 3-6th graders (those that have no test on file or wish to do a retake)
- Kindergarten will be administering their K-DRAWA, an assessment of basic reading skills
- NNAT (Naglieri) will be administered to select 2nd-6th graders on November 14-18; those that do not have a score on file and CogAT wasn't a good option

Janet Sottolano, 5th grade teacher – We are very appreciative of the welcome checks and for all of the volunteer efforts from the PTA. Thank you for the 1:1 technology capabilities with the laptops. The teachers and children are enjoying the opportunity and responsibility very much. We find new ways to use them every day!

-1st Vice President for Programs

Dawn Keene

Karen Cheng, Reflections- We are trying to grow the program thanks to increased budget and volunteers, hoping for additional participants. Artistic entries can be in one of six categories. We have judges; two volunteer positions are still open (coordinating judges, party coordinator.) There are fun,

fantastic entries to check out; go to YouTube video to view some of last year's entries. November 1st is the deadline for Reflections submission. Email reflections mantua@gmail.com if you have questions.

Kathy Phillips, Parent Education Coordinator – Youth Mental Health First Aid, Laura Thieman is one of the trainers. The program trains individuals to recognize warning signs and risk factors for mental illness and mental health crisis and how to connect those children with the health professionals that are needed. Not a counseling or therapy training but being the first responder and then connecting an individual. Dates are 11/9 and 11/15, 5:30-9:30pm and will include dinner. Email Kathy at kathyphysics@hotmail.com to reserve a spot in the training.

Look for a survey from the counselors on what topics parents would find helpful; possibly to host parent coffees.

10/21 – deadline for Spirit Wear orders

10/21 – Family Fun: Pokemon Night is a very fun and popular event!

-2nd Vice President for Fundraising/Membership

Chanda McCarthy

Fall Fundraiser Run for Rocky! – 10/14 is the Pep Rally Kick Off, 10/21 is the Run for Rocky Samantha Galui is leading the pep rally, Jedi mindfulness is the perfect pairing for the yoga instruction; yoga instruction included on GMM also. Teachers please wear your shirts tomorrow for the rally. Spirit week is next week leading up to the run; will include theme days and daily prizes. Grand prize raffles throughout the two week fundraising campaign. It is a really fun event emphasizing healthy habits and community spirit and is our biggest fundraiser of the year. Please support us!

IV. Old Business

None

V. New Business

Saturday, 10/29/16 8am- 1:30pm; Mental Health and Wellness Conference at Fairfax High School

VI. Announcements

Check out www.mantuapta.org and the AlertNews for more information on what is happening at Mantua

VII. Meeting was adjourned at 7:54pm.