

# MINUTES

## Monthly PTA Meeting

March 15<sup>th</sup>, 2019

Mantua Elementary School

I. The meeting was called to order by Lisa Libby @ 9:35am.

Executive Board and Membership Attendees: Lisa Libby, Trina Rasmussen, Terri Radziewski, Jennifer Mack, Eva Orłowski, Ali Wills, Jeanne Chang

Administration and School Representatives: Jan-Marie Fernandez, Amy Alley, Nick Rousos, Richard Deixler

II. Adoption of February 2019 Meeting Minutes – a motion was made and carried to approve the minutes as written.

### III. Reports

#### President's Report

**Lisa Libby**

##### Recent Events:

- *Enrichment* registration went well and classes have been in session since March 4<sup>th</sup>.
- *Valentine's Day Dance* was a success.
- *Principal Appreciation Week* happened which included a lovely luncheon.
- *Parent Education Night* with Dr. Synchrony took place where he spoke about health & wellness.
- *Movie Night* showed *The Incredibles 2*.
- *Talent Show* submissions have been booming. Will have approximately 65 participants.
- *Frost Family Festival* took place.
- *Lego Night* happened on February 1<sup>st</sup>.

##### Upcoming Events:

3/21	Heritage & Literacy Night
3/22	Talent Show Rehearsal
3/23	Talent Show
3/27	Parent Education Night, Rachel Bailey
3/29 & 30	Drama Club Production, <i>The Princess Who Had No Name</i>
4/4	PTA Monthly Meeting

Additional Items:

Nominating Committee has been formed and includes Amy Quigley, Jennifer Mack, Rebecca Kiessling. The new slate of Secretary candidates will be proposed at the April 4<sup>th</sup> meeting when we will vote.

Emily Mosso (VP Fundraising) could not be at this meeting but wanted Lisa to share that Spring Fling will be April 27<sup>th</sup>. We are looking for more people to be on the Spring Fling Committee. Emily has done most of the legwork already. We just need helpers. There will be a Signup Genius sent out to recruit volunteers.

Lisa went to a District PTA President's meeting. It was interesting and eye-opening regarding entire schools with needs. Lisa is communicating with a PTA President at a very underprivileged school and trying to give her ideas how to fundraise without parent involvement.

# Treasurer's Report

Molly Gravholt

## Mantua PTA

Profit and Loss Statement  
For the 8 Months Ending  
February 28, 2019

### ADDITIONAL COMMENTARY

Carry-over expense of \$1,172.62 for **Yearbooks** from prior year

**Carnival/Spring Fling** currently negative because of timing of entertainment vendor deposits

**Basketball** currently ahead of prior year due to timing of program exp reimbursement submission

Increased net income for **Drama Club** over prior year due to add'l \$3,000 in ticket sales and significantly lower licensing fees in the current year

Timing on payments for **Classroom Language Arts, Fieldtrips and Staff Development** lagging behind prior year and budget by \$16,000

*Still have questions? Email treasurer@mantuapta.org*

	YTD as of 2/28/2019	YTD as of 2/28/2018	YTD Variance	SY2018-19 Budget	Budget Variance
<b>Membership Dues (Net of State and National Dues)</b>					
Membership Dues	3,618.81	4,000.96	(382.15)	3,500.00	118.81
<b>Fundraising Income (Net of Expenses)</b>					
Amazon Click Through Link	526.70	756.71	(230.01)	800.00	(273.30)
Amazon Smile	27.63	70.98	(43.35)	80.00	(52.37)
Box Tops	1,083.90	1,270.60	(186.70)	1,200.00	(116.10)
Carnival/Spring Fling	(2,219.20)	250.00	(2,469.20)	9,500.00	(11,719.20)
Donations	3,924.32	3,152.28	772.04	3,000.00	924.32
eScrip	2.83	2.73	0.10	5.00	(2.17)
Fall Fundraiser/Run for Rocky	30,182.03	31,201.03	(1,019.00)	27,700.00	2,482.03
Giant A+ Rewards	-	-	-	500.00	(500.00)
Harris Teeter-TIE	100.00	329.51	(229.51)	800.00	(700.00)
Ice Cream Social	2,268.80	2,623.98	(355.18)	1,550.00	718.80
Label Daddy	-	4.25	(4.25)	4.00	(4.00)
Movie Night	-	(175.60)	175.60	-	-
Restaurant nights	-	400.00	(400.00)	1,000.00	(1,000.00)
Spirit Wear	148.27	-	148.27	1,500.00	(1,351.73)
Sponsorships/Directory	-	1,407.46	(1,407.46)	500.00	(500.00)
Yearbook	(1,172.62)	280.00	(1,452.62)	4,935.00	(6,107.62)
<b>Programs &amp; Events</b>					
Academic Competitions	-	-	-	(500.00)	500.00
Author's Conference	-	-	-	(1,400.00)	1,400.00
Basketball	15,893.84	9,053.48	6,840.36	6,500.00	9,393.84
Book Fair	7,407.03	6,622.38	784.65	500.00	6,907.03
Chat n' Chew	1,187.95	690.18	497.77	600.00	587.95
Classroom Language Arts	-	(2,000.00)	2,000.00	(2,000.00)	2,000.00
Directory Expense	-	(1,513.81)	1,513.81	(1,000.00)	1,000.00
Drama Club	5,635.40	1,538.57	4,096.83	1,200.00	4,435.40
Enrichment	2,050.00	823.65	1,226.35	825.00	1,225.00
Family Fun Nights	(688.96)	(400.00)	(288.96)	(800.00)	111.04
Field Day	-	-	-	(400.00)	400.00
Field Trips	-	(7,500.00)	7,500.00	(7,500.00)	7,500.00
Garden & Landscaping	(766.52)	(514.04)	(252.48)	(1,500.00)	733.48
Garden & Landscaping Eco Team	(376.00)	(206.09)	(169.91)	(500.00)	124.00
Kids Care Club	61.42	361.12	(299.70)	-	61.42
Mentorworks	-	-	-	(100.00)	100.00
Parent Education	(250.00)	(292.60)	42.60	(500.00)	250.00
Raccoon Runners (Boys & Girls)	930.11	1,163.98	(233.87)	1,000.00	(69.89)
Reflections Expense	(214.16)	(344.38)	130.22	(350.00)	135.84
School Patrols Expense	-	(200.00)	200.00	(200.00)	200.00
School Spirit Displays	-	(62.85)	62.85	(200.00)	200.00
Sixth Grade Party/T-shirts	(150.00)	-	(150.00)	500.00	(650.00)
Spring Break Art Camp	-	3,300.00	(3,300.00)	1,000.00	(1,000.00)
Take Home Reading	(413.27)	(455.00)	41.73	(500.00)	86.73
Talent Show	-	-	-	400.00	(400.00)
<b>Learning Resources</b>					
Dreambox Site License	-	-	-	(6,200.00)	6,200.00
Electronics	-	(1,443.30)	1,443.30	(1,500.00)	1,500.00
Mantua ES Wish Fund	(8,797.29)	(8,454.59)	(342.70)	(9,500.00)	702.71
Music Expenses	-	(219.00)	219.00	(300.00)	300.00
Principal's Fund Expense	-	(500.00)	500.00	(500.00)	500.00
Principal's Wish List	-	-	-	(16,164.00)	16,164.00
Staff Development Expense	-	(6,500.00)	6,500.00	(6,500.00)	6,500.00
Teacher's Fund Expense	(8,150.00)	(7,345.00)	(805.00)	(7,600.00)	(550.00)
<b>Hospitality &amp; Appreciation</b>					
Cafeteria Appreciation	(250.00)	(250.00)	-	(250.00)	-
Custodian Appreciation	(624.74)	(415.81)	(208.93)	(450.00)	(174.74)
Meetings & Misc Hospitality	(471.51)	(36.04)	(435.47)	(50.00)	(421.51)
Office Staff Appreciation	(50.40)	-	(50.40)	(400.00)	349.60
Staff Recognition	-	-	-	(75.00)	75.00
Teacher Appreciation	-	-	-	(400.00)	400.00
Volunteer Appreciation	(60.00)	-	(60.00)	(50.00)	(10.00)
<b>Miscellaneous Income</b>					
Interest Income	30.04	25.74	4.30	40.00	(9.96)
<b>Miscellaneous Operating Expenses</b>					
Bank charges	-	(60.00)	60.00	(60.00)	60.00
Filing Fees	(25.00)	(585.00)	560.00	(40.00)	15.00
Insurance	-	-	-	(400.00)	400.00
Supplies	(55.96)	(619.35)	563.39	(650.00)	594.04
Uncategorized Expense	-	(277.44)	277.44	(300.00)	300.00
Website Expense	(180.00)	(301.33)	121.33	(300.00)	120.00
<b>Grand Total</b>	<b>50,163.45</b>	<b>28,658.36</b>	<b>21,505.09</b>	<b>-</b>	<b>50,163.45</b>

## Principal's Report

Jan-Marie Fernandez

### Recent Events:

- 6th graders visited Frost MS.
- Frost & Luther Jackson counselors have visited Mantua.
- Two Mantua custodians have left us due to promotions: Anita Osay (Custodian 1) and Mrs. Kim (Building Supervisor).
- The new Acting Building Supervisor is Vilma Fuentes and the new Custodian 1 is Ramona Vanegas de Alvarez (both started February 19<sup>th</sup>).
- Thank you for Principal Appreciation Week.
- We had Spirit Week.
- We had Read Across American Week.
- The 5<sup>th</sup> graders have all gone to Thinkabit Lab.
- Woodson Math Honors Society held an enrichment math workshop at Mantua for 4<sup>th</sup> & 5<sup>th</sup> graders.
- The 4<sup>th</sup> graders visited Woodson Planetarium.
- Family 3 attended the theatre at George Mason.
- The Mantua PTA basketball league finals took place. Very exciting!
- The 3<sup>rd</sup> graders had a visit from an orthodontist.
- The 2<sup>nd</sup> graders had a visit from Reptiles Alive.
- Today is Colonial Day for the 4<sup>th</sup> grade.

### Upcoming Events:

3/21	Heritage & Literacy Night
3/23	Talent Show (Mrs. Fernandez will be the MC)
3/30	6 <sup>th</sup> Grade All-County Choral Festival @ Hayfield Secondary
3/29 & 30	Drama Club Performance, "The Princess Who Had No Name"
4/1	Drama Club Performance, in school
4/3	Woodson Pyramid Art Show, 6pm
4/4	End of 3 <sup>rd</sup> quarter
4/4	PTA Monthly Meeting, Library, 7pm
4/5	NO SCHOOL
4/5	Kindergarten Orientation, 2pm

### Additional Item:

Woodson HS will have a speaker coming in to speak with the students & parents on the topic of drugs. This is a significant issue at this time.

Testing:

We have recently completed a lot of testing: WIDA, Universal Screener mid-year, and select students in 2<sup>nd</sup>-6<sup>th</sup> grades took the Naglieri. As soon as we get test results, we send them home in the mail. The Naglieri results are due back in the next month or so. The WIDA results aren't expected until June.

*SOL Testing:*

- The window for SOL testing May 6<sup>th</sup> – May 31<sup>st</sup>.
- June 3<sup>rd</sup> – June 7<sup>th</sup> is the retake window.
  - 375-399 Retake Allowed (only possible if have communication from parent)
  - 400 Passing
  - 500 Pass Advance
  - 600 Highest Score
- Computer Adaptive Test
- Make-ups possible. Let teacher know if your child will be missing a test.
- Dates: 3<sup>rd</sup> grade: May 10<sup>th</sup>, May 21<sup>st</sup>
  - 4<sup>th</sup> grade: May 8<sup>th</sup>, May 15<sup>th</sup>, May 30<sup>th</sup>
  - 5<sup>th</sup> grade: May 7<sup>th</sup>, May 17<sup>th</sup>, May 29<sup>th</sup>
  - 6<sup>th</sup> grade: May 14<sup>th</sup>, May 22<sup>nd</sup>
- Each grade is tested in reading and math. 4<sup>th</sup> grade also tests Virginia Studies. 5<sup>th</sup> grade tests Science.
- Letters will be going home in April and dates will be posted on the website.

**Nick Rousos**

Safety Improvements:

- Replacing the bulbs in Exit signs to improve fire safety.
- Updating the Entrance Securing System as per new security protocols.

IV. Old Business

None

V. New Business

**School Board Representative**

**Terri Radziewski**

The School Board had a work session last Monday. They are going to review the AAP program. No timeline or details just yet but a review is part of the plan. They also discussed a complete and total boundary review for the entire county. The budget seems to be fully funded so no discussion there. There is a good turnover on the Board this year with a lot of people running.

## **Librarian**

We want to let the community know that there is a Parent Resource Section in the school library. This is located behind the smart board in the library. If there are any books parents would like to add, please let the library know. (Parent Library used to be located where Parent Liaison – Luis Uribe Gamboa - is now stationed. The Parent Liaison helps families at the school who are in need.).

Author, Barney Saltzberg, is coming to visit K-2<sup>nd</sup> graders on April 12<sup>th</sup>. A flyer will be coming home so parents can order books to be autographed.

**Parent Question: If your child is involved in a physical incident, is there a school policy as to how that is handled? Are both parents notified?**

It is a case-by-case issue. What was the intent? What was the outcome? Was it a poor choice? Was it a social issue? There are many questions to answer before making a decision on how to proceed.

Bullying has a completely different protocol that Mr. Rousos has to follow. There is an online management system into which Mr. Rousos has to put all of his notes.

Any violation of the Student Rights & Responsibilities always requires parent notification.

**Parent Question: Who is responsible for the 6<sup>th</sup> grade end-of-year party?**

Room parents are responsible, however, 6<sup>th</sup> grade teachers are usually very involved.

## VI. Announcements

Check out [www.mantuapta.org](http://www.mantuapta.org) and the NewsYouChoose for more information on what is happening at Mantua.

## VII. Meeting was adjourned @ 10:32am.