

MINUTES

General PTA Membership Meeting

October 4th, 2018

Mantua Elementary School

I. The meeting was called to order by Lisa Libby @ 7:08pm.

Executive Board and Membership Attendees: Trina Rasmussen, Lisa Libby, Emily Mosso, Ali Wills, Terri Radziewski, Karen Quinn, Helen Keil-Losch, Alonzo Archer, Richard Morrow, Jeanne Chang, Elena Buchanan, Serena Chan, Rashea Jackson.

Administration and School Representatives: Jan-Marie Fernandez, Amy Alley, Ricard Deixler

II. Adoption of September 7th, 2018 Meeting Minutes – a motion was made and carried to approve the minutes as written.

III. Reports

President's Report

Lisa Libby

Old Business:

Lisa presented the 2017-2018 School Year Audit Report that we forgot to present at the last meeting. The general membership needs to accept the audit. The audit was accepted as presented.

Wish Fund:

The Mantua PTA Wish Fund is back for its fifth year. Through the generous support of PTA fundraising efforts and its' members, the Wish Fund operates as an internal grant program to fund valuable projects that benefit our school. Teachers, faculty and PTA members are invited to submit an application for funding of their project. Application and related materials can be found at mantuapta.org, in the Alert newsletter and posted on the PTA Facebook page. Any questions, please contact Kristina Clarke at wishfund@mantuapta.org. Application deadline is 5 p.m. Friday, October 26. Funding status will be voted on by PTA membership at next month's meeting on November 2 at 9:30 a.m. Applicants will be notified of their project's funding status within 7 days after the meeting.

Custodian Appreciation Week (October 1st-5th): Encourage your children to thank the custodians for all of their hard work. The PTA is providing some monetary support to our custodians.

School Directory:

Due to new State Regulations, the school can now only provide parent email addresses in the school directory. The Principals and Lisa Libby created a mocked-up online version of our new directory. It will be password protected for PTA members and accessed from the school website. We will be saving paper and money by providing the directory online.

Treasurer's Report

Mantua PTA

Profit and Loss Statement
For the 3 Months Ending
September 30, 2018

Additional Commentary

Will make first payment to National PTA for **Membership Dues** in Dec.

Paid \$1,484.05 **Run for Rocky** expenses up front

Exceeded budgeted net income for **Ice Cream Social** by \$618.80

Carry-over expense of \$150.00 in **6th Grade Party** from prior year

	YTD as of 9/30/2018	Prior YTD	Prior YTD Variance	SY2018-19 Budget	Budget Variance
Membership Dues (Net of State and National Dues)					
Membership Dues	4,374.68	4,998.92	(624.24)	3,500.00	874.68
Fundraising Income (Net of Expenses)					
Amazon Click Through Link	91.94	237.04	(145.10)	800.00	(708.06)
Amazon Smile	13.49	20.44	(6.95)	80.00	(66.51)
Box Tops	-	-	-	1,200.00	(1,200.00)
Carnival/Spring Fling	-	200.00	(200.00)	9,500.00	(9,500.00)
Donations	2,542.72	2,397.68	145.04	3,000.00	(457.28)
eScrip	0.43	0.94	(0.51)	5.00	(4.57)
Fall Fundraiser/Run for Rocky	(1,484.05)	26.47	(1,510.52)	27,700.00	(29,184.05)
Giant A+ Rewards	-	-	-	500.00	(500.00)
Harris Teeter-TIE	-	129.51	(129.51)	800.00	(800.00)
Ice Cream Social	2,168.80	2,665.94	(497.14)	1,550.00	618.80
Label Daddy	-	4.25	(4.25)	4.00	(4.00)
Movie Night	-	-	-	-	-
Restaurant nights	-	-	-	1,000.00	(1,000.00)
Spirit Wear	148.27	-	148.27	1,500.00	(1,351.73)
Sponsorships/Directory	-	524.12	(524.12)	500.00	(500.00)
Yearbook	70.00	310.00	(240.00)	4,935.00	(4,865.00)
Programs & Events					
Academic Competitions	-	-	-	(500.00)	500.00
Author's Conference	-	-	-	(1,400.00)	1,400.00
Basketball	9,173.22	11,191.24	(2,018.02)	6,500.00	2,673.22
Book Fair	-	-	-	500.00	(500.00)
Chat n' Chew	1,995.00	2,485.00	(490.00)	600.00	1,395.00
Classroom Language Arts	-	-	-	(2,000.00)	2,000.00
Directory Expense	-	-	-	(1,000.00)	1,000.00
Drama Club	8,499.83	8,776.32	(276.49)	1,200.00	7,299.83
Enrichment	-	-	-	825.00	(825.00)
Family Fun Nights	-	-	-	(800.00)	800.00
Field Day	-	-	-	(400.00)	400.00
Field Trips	-	-	-	(7,500.00)	7,500.00
Garden & Landscaping	-	-	-	(1,500.00)	1,500.00
Garden & Landscaping Eco Team	-	-	-	(500.00)	500.00
Kids Care Club	495.00	510.00	(15.00)	-	495.00
Mentorworks	-	-	-	(100.00)	100.00
Parent Education	-	-	-	(500.00)	500.00
Raccoon Runners (Boys & Girls)	3,640.00	3,341.84	298.16	1,000.00	2,640.00
Reflections Expense	-	-	-	(350.00)	350.00
School Patrols Expense	-	-	-	(200.00)	200.00
School Spirit Displays	-	-	-	(200.00)	200.00
Sixth Grade Party/T-shirts	(150.00)	-	(150.00)	500.00	(650.00)
Spring Break Art Camp	-	-	-	1,000.00	(1,000.00)
Take Home Reading	(18.27)	(455.00)	436.73	(500.00)	481.73
Talent Show	-	-	-	400.00	(400.00)
Learning Resources					
Dreambox Site License	-	-	-	(6,200.00)	6,200.00
Electronics	-	-	-	(1,500.00)	1,500.00
Mantua ES Wish Fund	-	-	-	(9,500.00)	9,500.00
Music Expenses	-	-	-	(300.00)	300.00
Principal's Fund Expense	-	-	-	(500.00)	500.00
Principal's Wish List	-	-	-	(16,164.00)	16,164.00
Staff Development Expense	-	-	-	(6,500.00)	6,500.00
Teacher's Fund Expense	-	(7,245.00)	7,245.00	(7,600.00)	7,600.00
Hospitality & Appreciation					
Cafeteria Appreciation	-	-	-	(250.00)	250.00
Custodian Appreciation	-	-	-	(450.00)	450.00
Meetings & Misc Hospitality	(360.49)	(36.04)	(324.45)	(50.00)	(310.49)
Office Staff Appreciation	-	-	-	(400.00)	400.00
Staff Recognition	-	-	-	(75.00)	75.00
Teacher Appreciation	-	-	-	(400.00)	400.00
Volunteer Appreciation	-	-	-	(50.00)	50.00
Miscellaneous Income					
Interest Income	3.98	2.81	1.17	40.00	(36.02)
Miscellaneous Operating Expenses					
Bank charges	-	-	-	(60.00)	60.00
Filing Fees	-	-	-	(40.00)	40.00
Insurance	-	-	-	(400.00)	400.00
Supplies	(55.96)	(565.39)	509.43	(650.00)	594.04
Uncategorized Expense	-	(277.44)	277.44	(300.00)	300.00
Website Expense	(180.00)	(301.33)	121.33	(300.00)	120.00
Grand Total	30,968.59	28,942.32	2,026.27	-	30,968.59

Recent Events:

- Woodson Feeder Night was moved up a day due to impending poor weather.
- Police officer, Heather West, now meeting with students during lunchtime. We have a group of police officers that provides support at the middle schools and high schools across the school system. Officer West is explaining to the students some of the things she does as a police officer.
- We had our first 3-hours early release during which there was a lot of professional development.
- There was Take Home Reading training.
- We have had bus evacuation drills.
- We had a nice evening for the Pizza & Ice cream Social.
- This is Custodian Appreciation Week.
- The 5th graders went to Hemlock yesterday.
- A select group of 6th grade boys went to Men's Choir Workshop at the Woodson HS.

Upcoming Events:

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| 10/5 | Dr. Braband visits Mantua. <ul style="list-style-type: none">• Dr. Braband does a video every week. Tomorrow we will be filmed. Highlighting our "Movement & Mindfulness" work.• Dahlia Palchik, our School Board Member, will also be joining. |
| 10/8 | SCHOOL CLOSED: Columbus Day |
| 10/10 | PTA Event: Restaurant Night @ Elevation Burger, 5 – 8pm |
| 10/10 | 2 of the 3 rd grade classes will visit Hidden Pond |
| 10/10 | Woodson Pyramid Concert, 7pm @ Woodson HS |
| 10/16 | 4 th grade visits National Symphony Orchestra |
| 10/18 | PTA Event: Run for Rocky Fall Fundraiser KICK OFF |
| 10/19 | School Picture Day |
| 10/19 | PTA Family Fun Night: Pokemon Night, Cafeteria, 7pm |
| 10/23 | PTA Event: Reflections entries deadline |
| 10/24 | Author visit – J. A. White – 5 th & 6 th grades |
| 10/26 | PTA Event: Run for Rocky (am) |
| 10/26 | Fall Spirit Parade (pm) |
| 10/26 | PTA Event: Box Top submission deadline |
| 10/30 | 2 more 3 rd grade classes will visit Hidden Pond |
| 10/30 | PTA Event: Parent Education Night, 7:30pm – Rachel Bailey |
| 11/1 | 2 of the 6 th grade classes will visit Woodson Planetarium |
| 11/1 | Tree Planting with the Urban Forest Mgmt Team – Phase 2 |
| 11/2 | 4 th grade visits Colonial Williamsburg |
| 11/2 | PTA Monthly Meeting, Cafeteria, 9:30am |

Questions:

Has there been any more talk about opening the back gate? (Terri Radziewski)

Assistant Superintendent for Facilities has said that as soon as we get the funds, we will do it. Dahlia Palchik is asking to meet with Mrs. Fernandez to discuss this topic.

Has anyone brought up the idea of a shared table in the cafeteria to leave packaged food for those who need it? (Emily Mosso)

There are a lot of needs (volunteers and dedicated fridge) and regulations to meet before we can begin this kind of program. We are trying to nail down a successful recycling program prior to starting up something new such as a shared table. Mrs. Fernandez is in favor of a shared table but it is complicated. Right now, children who need food are provided with a meal. There are no children not getting fed.

Principals' Report (cont'd)

Amy Alley

Testing update:

Kindergarten W-APT: The Kindergarten assessment for need of ESOL services. This has been completed and letters should have already arrived at home.

Universal Screener: Grades 1-6 are completed. Kindergarten classes are currently undergoing the Reading component and this will continue through the beginning of November.

- Ms. Alley apologized that the end of the Universal Screener window overlapped with the beginning of the CogAt window. That was a county decision and Ms. Alley has shared her opinion with the testing office about how this was less than ideal for those students taking the CogAt this year.

CogAt: We are halfway done with the testing window. Letters will be sent home in the US Mail, but not for several months.

NNAT: 1st Grade non-verbal abilities test, window is November 12-16.

1st Vice President for Programs

Ali Wills

We have Pokemon Night coming up on October 19th @ 7pm as well as a Parent Education Night on October 30th @ 7pm (contact Johanna Friedland at Johanna_Friedlander@hotmail.com with any questions).

2nd Vice President for Fundraising/Membership

Emily Mosso

Preparations for the Run For Rocky are on track and we are getting excited for the Pep Rally on the 18th!

IV. Old Business

Accept Audit Report (see President's Report)

V. New Business

None

VI. Announcements

Check out www.mantuapta.org and the AlertNews for more information on what is happening at Mantua

VII. Meeting was adjourned at 8:10pm.