

MINUTES - DRAFT

General PTA Membership Meeting

April 14, 2016, 7pm

Mantua Elementary School

I. The meeting was called to order at 7:05pm by Julie Middleton.

Executive Board and Membership Attendees: Julie Middleton, Lisa Libby, Nicole Willis, Kristina Clarke, Sam Leiber, Junas Basio, Jenn Ros, Kathy Phillips, Helen Losch, Sharon Schechtel, Kati Hesford, Bob Greene

Administration and School Representatives: Jan-Marie Fernandez

II. Adoption of March 2016 Minutes – A motion was made and carried to approve the minutes as written

III. Reports

-President's Report

Julie Middleton

- Spring Fling was a success: great weather, wonderful crowd and attractions including the parent-built barrel train which was a huge hit!
- Entering the final stretch of the school year; there are only two more meetings left in the year. Nominating committee will be voted on to help fill executive board and other volunteer positions for next school year

-Treasurer's Report

Nicole Willis

Fundraisers

- Spring Fling income is \$15,507.31 (Wristbands, Cotton Candy, Dunk Tank, Pizza/Water, Vendor Booth Payments, Sponsorships, Silent Auction). We're still waiting on at least one auction payment and a sponsorship check, and donations from the food vendors (Subway, Red, Hot and Blue, Dickies, etc.) that will send us a percentage of their proceeds. Optimistic that as final payments are received the profit will increase.
In the last month we spent \$5939.95 on expenses to cover all of the amusements, supplies, custodial fees, food, and advertising. Over all, we may be looking at an end profit a little over \$8054.00 – almost \$4000 less than last year (mostly from less sponsorship and less interest in the Silent Auction items.)

Bob Greene: Do we have money earmarked for specific projects or goals? Julie Middleton responded: Wish Fund requests are a big focus, PTA responds to projects and needs as they arise especially as county budget changes. Also, support of ongoing PTA programs and school/teacher support is expected. At the end of the school year, membership votes on budget items to make certain that funds are spent for current year. Ms. Middleton agreed that it is good to publicize the benefits of our fundraising efforts.

Programs & Events

- Snow Queen Ticket Sales totaled \$1986.00 and Concessions sold \$570 for a total of \$2556.00 in income. Additional expenses were paid toward DramaWorks in the amount of \$3200 and \$421.10 for reimbursement for supplies. At this point, Drama has a profit of a little over \$3500. Still expect to be receiving reimbursement requests for the concessions from Snow Queen.
- The Active Parenting Workshop registration fees were received for \$340
- Raccoon Runners fees were collected for a total of \$4410.00 and \$672.28 was spent on t-shirts and some small expenses
- The Talent Show ticket sales and concessions brought in \$1304.55 and we spent just over \$218 for concessions
- Basketball jerseys were purchased for \$272.00
- The Garden received \$239.00 from sales during the Spring Fling of our home grown plants

Membership Dues

- We received 2 new members this past month

Supplies

- New tarps were purchased to use for various events, including the Spring Fling for \$52.89

Wish Fund

- We reimbursed the school for the Courtyard Garden Hose Bib in the amount of \$1715.06 and \$99.60 for the Stop Motion Studio Pro Art Applications

-Principals' Report

Jan-Marie Fernandez

- Ms. Alley and Mr. Rousos are with their families this evening; sorry to not be here

Events that took place:

- Talent Show
- Spring Break
- 3rd grade Colvin Run Mill field trips
- Spring Fling – missed for family reasons but understand it was great!
- All State Chorus performance
- 5th grade Hidden Pond presentation
- Spring Drama Production
- Administrators Appreciation Week – thank you!
- Gently used chairs and book cases were received from FCPS central office for our conference rooms as central office was relocating

Upcoming events:

- Fifty Nifty presentations tomorrow associated with the US Science and Engineering Festival. Jeffrey Bennett, an astronomer and writer of young children's books, such as Max goes to the Moon, will be the presenter. He worked at University of Colorado, Boulder and the replica of planets on the National mall. Will do two presentations; one for the younger grades and another for older students

- Pep rally ahead of the PTA Parent Teacher Basketball Game
- Strings Solo and Ensemble Festival
- Band members are playing the national anthem for the School Board at the beginning of tonight's meeting. They will also play at the start of the PTA Staff and Parent Basketball Game on 4/15
- Ms. Sullivan's class was featured in the Washington Post's KidsPost section
- 4/20, 7pm AAP Orientation; Parents and children attend
- 4/21 Two hour early release
- 4/21 Kindergarten Orientation, 3-4pm
- 4/22 Teacher Work Day
- 4/25 Secretary Appreciation Week
- 4/26 Sixth graders visit Luther Jackson MS
- 4/27 Literacy and Heritage Night, 6-7pm in gym, 7-8pm in classrooms
- 4/30 All County Choral Festival Performance, 3-5pm
- 5/2-6 Teacher Appreciation Week
- 5/3 Progress Reports sent home
- 5/3 Teacher Appreciation Luncheon
- 5/4 Ms. Zimmerman's class to the White House
- 5/5 Spring Band Concert
- 5/6 Greg Pizzoli, author visit
- 5/7 16th Annual Raccoon Run
- 5/10 Spring Picture Day
- 5/11 Restaurant Night (Tentative)
- 5/13 PTA meeting, 9:30am

-Assistant Principal

Amy Alley (Given by Jan-Marie Fernandez)

- WIDA testing is done, results in summer
- Naglieri – first graders and select 2nd-6th graders have taken, results pending
- Italian test for speaking and writing will be taken by 3rd and 6th graders
- May 16th - SOLs begin, dates posted on website; scores between 375-399 can participate in a retake, 375 and lower cannot retake, students have about 1-1.5 week between when results are heard and when retake occurs; remediation takes place during that time and a good percentage are able to improve their scores to pass
- 3rd and 7th grade math SOL tests will be computer adaptive test; one question at a time and then test responds to the results, cannot go back and review a question. More tests will be formatted like this in the future.

-1st Vice President for Programs

Lisa Libby

- Glory Days is partnering with Raccoon Run and Life with Cancer; when you dine at GD between 4/8-5/7, save your receipts and GD will donate 10% of your check total to Life with Cancer
- Drama Club update: Snow Queen was amazing; kids and volunteers did a great job! Many thanks to the school for the sound equipment improvements and lights which added so much to the show
- Programs volunteers needs for next year:
 - AlertNews Editor- info is submitted from school groups and then compiled by the editor for the weekly electronic newsletter, current editor has the system well organized and reports that it is a fun way to know what is going on around school

- School Displays- decorates lobby and front of school for school spirit and holidays
- Yearbook Editor- shadow needed for next year and then take over for 2017-18
- Secretary Appreciation Week – need volunteers to cover the front office so secretaries can enjoy a lunch together
- Teacher Appreciation Week - daily celebrations of the teachers; info to come home in Tuesday Folders
- Heritage and Literacy Night – diverse cultures represented in the gym serving great food followed by a great chance to see the kids’ classrooms and their work
- Ms. Fernandez commented that it would be a good idea to have several people in the building trained to use the new sound system to help out at different events; Certified Sound System Trained Staff and Volunteers

2nd Vice President for Fundraising/Membership

Chanda McCarthy (given by Julie Middleton)

- Thank you to all who helped with Spring Fling: market place vendors, donations, food vendors, volunteers, organizers and staff
- Parent and Staff Basketball game at Woodson, tickets on sale tomorrow morning and at the door, 50/50 raffle and half time free throw competition and Dickies will be sponsoring
- May Restaurant Night – stay tuned, in the works
- Sharon Schechtel for the Homes Tour – 5/15; 11 homes included, ads have been sold, 1 sponsor to date, many cases where home owners are their own general contractors so may cut down on sponsorships, 5 registrations already, 4/30 is cut off for \$15 ticket, selling tickets in school week prior, need volunteers to monitor homes, also need coordinator for next year
- Kathy Phillips: thank you to staff for volunteer appreciation reception during spring fling; very nice treat and much appreciated by parent volunteers
- School Supplies fundraiser is a possibility

IV. Old Business

None

V. New Business

Nominating Committee – Required by our bylaws to be formed outside of the board; their job is to solicit nominees for the executive board positions and positions at large for the 2016-17 school year. The committee will present a slate of candidates at next month’s PTA meeting. The proposed Nominating Committee includes Susanne Fitch, Jill Levi, Marcia Nystrom and Cindy Ruckno. A motion to establish the committee as presented was made and approved, none opposed

Garden Update: Katy Hesford: Hose bib installation to be scheduled soon. Dominion is donating a native magnolia tree; on May 10th a tree planting ceremony will take place. Shrubs will be removed; soil and compost to be put down. Fourth grade colonial garden is thriving. Sign up genius will be used to get community volunteers to water plants and garden during the summer

School closed to programs for the summer because new a/c units being put in on roof, new tiling done in some classrooms and lower pod, also the possibility of storm water management project by the county

Bike Rack opening ceremony coming soon

VI. Announcements

Check out www.mantuapta.org and the AlertNews for more information on what is happening at Mantua

VII. Meeting was adjourned at 8:07pm